

Internal Quality Assurance Cell

Ref: IQAC 17 / Nov. 2021

13<sup>th</sup> Nov. 2021

IQAC Meeting agenda

To,

All IQAC members

Sir / Madam,

A meeting of all IQAC members has been scheduled to discuss, deliberate and resolve various issues listed in the agenda below. You are requested to come prepared for the meeting to participate and contribute constructively in the deliberations.

Venue : Boardroom

Day / Date : **Saturday, 20<sup>th</sup> Nov. 2021**

Time : 2.30 PM

Agenda :

- 1) Review of the resolutions of the previous meeting
- 2) Review of Teaching-Learning process – Admission, Feedback, Innovative pedagogical practices, Continuous Internal evaluation (IA + Activities), Result Analysis
- 3) Placement
- 4) Review of Strategic Development Plan (SDP) and other Policies
- 5) Research and Atria Business Incubation Centre (ABiC)
- 6) Laboratory renovation / Equipment replacement
- 7) Accreditation
- 8) Any other topics with the permission of the chair

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A) Discussions and Deliberations

Agenda	Details
1)	<p>The chairperson, Dr. T N Sreenivasa welcomed the members present.</p> <p>Resolution1: All the faculty members must implement active learning methods for student engagement at least five hours per course per semester: HoDs reported that it is implemented for most of the courses and are documented in the course file.</p> <p>The other actions taken are:</p> <ol style="list-style-type: none"> <li>The pilot batch of 60 students are identified for IUCEE ((Indo Universal Collaboration for Engineering Education) and some of the courses are running in PBL mode.</li> <li>NBA SAR was uploaded on 12<sup>th</sup> Oct.2021 for four UG Engineering Programs (CSE, ISE, ECE and ME) and one PG Program (MBA). The visit dates are awaited.</li> <li>The annual Sports meet was conducted as per the plan.</li> <li>The networking facility was improved by adding more number of access points.</li> </ol>
2)	<p>The proposal of the Principal on addition of new programs in the Institution was approved in GC. as per the current industry demand like M.Tech in Data Science, Artificial Intelligence &amp; Machine Learning, UG programs like Computer Science and Design, Bachelor of Science in Allied Sciences etc. He also said that the existing M.Tech programs in ISE and ECE will be closed. The following new courses are approved by AICTE for the academic year 2021-22.</p> <ol style="list-style-type: none"> <li>M.Tech in Data Science: 24 seats</li> <li>M.Tech in Artificial Intelligence and Machine Learning: 24 seats</li> <li>Master of Computer Application (MCA): 120 seats</li> <li>BE in Computer Science and Design: 60 seats</li> <li>M.Tech in Computer Science and Engineering: Seats increased by 18 to 24</li> </ol> <p>The admission process for 2021-22 is delayed due to pandemic situation, but Mr. Narasimha sastry assured 100% admissions in CSE, ISE, ECE, Computer Science and Design and MCA. He said that the seats in other programs will be filled based on the market demand.</p> <p>Principal informed that in addition to the Formative and Summative feedback taken online, he will be visiting all the classes across the Institution to collect feedback from the students on Teaching-Learning and other aspects. Also 360</p>

	degree feedback is implemented where the Principal, HoDs and Functional heads are involved; it is an excellent input for self-assessment self-growth. IQAC head requested all the HoDs to implement the OBE process and document the same on the Quiklrn platform. The CO and PO attainment can be done on the platform, however for the better understanding of all the faculty members, the XL sheet can also be used in parallel for next two semesters.
3)	The placement data of last three years including the current year was presented, it was found that there was continuous improvement in the number of students placed and also the highest package. Principal requested the Placement Officer to bring in more companies for Civil and Mechanical branches.
4)	The Principal informed that the Strategic Development Plan (SDP) – 2015-2020 is reviewed and updated for the next five years (2021 – 2025) by the group of HoDs and Functional heads. The same will be placed in GC for final approval. The Organogram, the other Policies and Handbooks were also reviewed and updated (Research Policy, IT Policy, Placement Policy, Employee Handbook, Student handbook) as per the directions of Principal.
5)	The Principal said that Dr. Ramesh Kuppaswamy, Dean Research will oversee all the Research activities. Prof. Purnajit Chatterjee informed that an MoU will be signed with Silicon Microsystems by the end of Nov. 2021, an FDP will be planned for the awareness of the Faculty members on Innovation and patents.
6)	Replacement of lab Equipment: HoDs of ECE, ISE and CSE departments reported that some of the computers needs to be replaced in their labs and the requirements are given to the IT department for purchase.
7)	Accreditation: The preparations for NBA audit is in progress. The departments are audited repeatedly to conform to the requirements of NBA. The NAAC AQAR – 2021 is uploaded on 31 <sup>st</sup> March 2022.
8)	ERP: The Academia (ERP) was underutilized due to lack of customization. Hence in order to automize most of the process like HR, accounts and OBE, the Institution now has adopted Quiklrn-Optimise from the academic year 2021-22. Most of the course file content including the CO/PO attainments can be generated through this ERP.

B) Resolutions

Sl. No.	Particulars	Person responsible	Target date
1)	All the faculty members must implement OBE process on Quiklrn platform	HoDs / Faculty	Ongoing, Start immediately

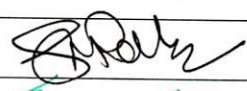

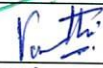
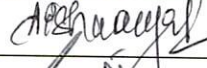



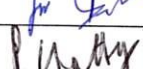
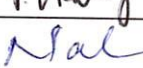
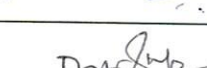
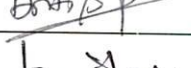
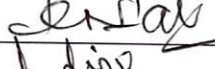



The meeting was concluded with the chairman thanking all the members for their active participation.

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IQAC Meeting – Members present

Sl.No.	Name	Designation / IQAC members	Signature
1)	Mr. Kaushik Raju	Director, Technical / Management Representative	Absent
2)	Mr. Shaheem Rahiman	CEO / Member	
3)	Dr. T N Sreenivasa	Principal / Chairman	
4)	Prof. Vasanthi S	Associate Professor / Coordinator / Director	
5)	Dr. Aishwarya P	HoD CSE / Member	
6)	Dr. Shanthi Mahesh	HoD ISE / Member	
7)	Dr. Arun Balodi	HoD ECE/ Member	
8)	Dr. M S Rajendra kumar	HoD MECH / Member	
9)	Dr. Udaya Simha	HoD CIVIL / Member	
10)	Dr. Purnajit Chatterjee	Dean MBA / Member	
11)	Dr. Nalinakshi N	HoD BSE / Member	
12)	Dr. Surendra H J	Sr. Faculty / Member	
13)	Mr. Narasimhasastri	Admission / Member	
14)	Indrani P Vijaykumar	Accountant / Member	
15)	Dr. Ananth H R	Placement officer / Member	
16)	Mr. Sandeep	Facility Manager / Member	
17)	Mr. Santhosh C	IT Platform lead, APAC and MET Signify (formerly Phillips lighting) / Representative from Industry	Absent



IQAC Head  
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